**Assessment Preparation Information**

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| **Contract Number** | {ContractNumber} |

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| **Contractor Info** | **OCMS** | **SAM** | | **E-Library** | |
| Name: | {OCMS\_ContractorName} | | {Sam\_ContractorName} | | {eLib\_ContractorName} |
| Address: | {OCMS\_ContractorAddress} | | {Sam\_ContractorAddress} | | {eLib\_ContractorAddress} |
| City, State, Zip: | {OCMS\_ContractorCityStateZip} | | {Sam\_ContractorCityStateZip} | | {eLib\_ContractorCityStateZip} |
| Email: |  | |  | | {eLib\_ContractorEmail} |
| Phone Number: |  | |  | | {eLib\_ContractorPhone} |
| DUNS/ DUNC: | {OCMS\_Duns} | | {eLib\_ContractorDUNS} | | {eLib\_ContractorDUNS} |
| E-Verify:\* | {OCMS\_EVerify} | |  | |  |
| SAM expiration date |  | | {Sam\_ExpirationDate} | |  |
| PPD: | {OCMS\_PPD} | |  | |  |

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| **Contractor Admin POC** |
| Name: {AdminRep\_name} |
| Phone: {AdminRep\_phone} |
| Email: {AdminRep\_email} |

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| **IFF POC** | **OCMS via eMod** |
| Name: | {IFF\_name} |
| Phone: | {IFF\_phone} |
| Email: | {IFF\_email} |

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| **Authorized Negotiators** | **OCMS - Name, Title, Phone, Email, Sign** |
| {Auth\_Negotiators} | | |

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| **Contract SINs** |
| {eLib\_CSins} |

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| **Contract Details** |  |
| OLM: {eLib\_OLM} | 500/OLM |

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| **IOA Details** | **OCMS** |
| Contract IOA: | {IOA\_Contact} |
| PCO: | {PCO\_Contact} |
| PCS: | {PCS\_Contact} |
| ACO: | {ACO\_Contact} |

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| **Attachments\*** | **Source** |
| Pricelist/T&C | eLibrary |
| Additional Contracts | eLibrary |
| FPDS – Contract | FPDS |
| FPDS – DUNS | FPDS |